

# ANNUAL COUNCIL MEETING

Wednesday, 17th May, 2017  
at 11.00 am, Guildhall, Civic  
Centre  
and then the Council Chamber,  
Civic Centre following the  
Extraordinary Council Meeting  
at 2.00pm

**This meeting is open to the public**

## **Members of the Council**

The Mayor – Chair

The Sheriff – Vice-chair

Leader of the Council

Members of the Council (See overleaf)

## **Contacts**

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<b>WARD</b>	<b>COUNCILLOR</b>	<b>WARD</b>	<b>COUNCILLOR</b>
<b>Bargate</b>	Bogle Noon Dr Paffey	<b>Millbrook</b>	Denness Furnell Taggart
<b>Bassett</b>	L Harris Hannides B Harris	<b>Peartree</b>	Houghton Keogh Lewzey
<b>Bevois</b>	Barnes-Andrews Burke Rayment	<b>Portswood</b>	Claisse O'Neill Savage
<b>Bitterne</b>	Jordan Letts Murphy	<b>Redbridge</b>	McEwing Pope Whitbread
<b>Bitterne Park</b>	Fuller Inglis White	<b>Shirley</b>	Chaloner Coombs Kaur
<b>Coxford</b>	Morrell D Thomas T Thomas	<b>Sholing</b>	J Baillie Hecks Wilkinson
<b>Freemantle</b>	Moulton Parnell Shields	<b>Swaythling</b>	Mintoff Painton Vassiliou
<b>Harefield</b>	P Baillie Fitzhenry Laurent	<b>Woolston</b>	Mrs Blatchford Hammond Payne

## **PUBLIC INFORMATION**

### **Role of the Council**

The Council comprises all 48 Councillors. The Council normally meets six times a year including the annual meeting, at which the Mayor and the Council Leader are elected and committees and sub-committees are appointed, and the budget meeting, at which the Council Tax is set for the following year.

The Council approves the policy framework, which is a series of plans and strategies recommended by the Executive, which set out the key policies and programmes for the main services provided by the Council. It receives a summary report of decisions made by the Executive, and reports on specific issues raised by the Overview and Scrutiny Management Committee. The Council also considers questions and motions submitted by Council Members on matters for which the Council has a responsibility or which affect the City.

## **PUBLIC INVOLVEMENT**

**Questions:-** People who live or work in the City may ask questions of the Mayor, Chairs of Committees and Members of the Executive. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.8)

**Petitions:-** At a meeting of the Council any Member or member of the public may present a petition which is submitted in accordance with the Council's scheme for handling petitions. Petitions containing more than 1,500 signatures (qualifying) will be debated at a Council meeting. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.1)

**Representations:-** At the discretion of the Mayor, members of the public may address the Council on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

**Deputations:-** A deputation of up to three people can apply to address the Council. A deputation may include the presentation of a petition. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.7)

## **MEETING INFORMATION**

**Use of Social Media:-** The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

**Mobile Telephones** – Please switch your mobile telephones to silent whilst in the meeting.

### **Southampton City Council's Priorities:**

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

**Access** – Access is available for disabled people. Please contact the Council Administrator who will help to make any necessary arrangements

**Smoking policy** – The Council operates a no-smoking policy in all civic buildings

**Fire Procedure** – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised by Council officers what action to take.

<b>Proposed dates of meetings (Municipal year 2016/17)</b>	
<b>2016</b>	<b>2017</b>
20 July	15 February (Budget)
21 September	15 March
16 November	17 May (AGM)

### **CONDUCT OF MEETING**

#### **FUNCTIONS OF THE COUNCIL**

The functions of the Council are set out in Article 4 of Part 2 of the Constitution

#### **RULES OF PROCEDURE**

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

#### **BUSINESS TO BE DISCUSSED**

Only those items listed on the attached agenda may be considered at this meeting.

#### **QUORUM**

The minimum number of appointed Members required to be in attendance to hold the meeting is 16.

### **DISCLOSURE OF INTERESTS**

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

#### **DISCLOSABLE PECUNIARY INTERESTS**

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship: Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.
- (iv) Any beneficial interest in land which is within the area of Southampton.
- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.
- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.
- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:
  - a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
  - b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

### **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

Service Director; Legal and Governance  
Richard Ivory  
Civic Centre, Southampton, SO14 7LY

Tuesday, 9 May 2017

**TO: ALL MEMBERS OF THE SOUTHAMPTON CITY COUNCIL**

You are hereby summoned to attend the Annual Meeting of the COUNCIL to be held on WEDNESDAY, 17TH MAY, 2017 IN THE GUILDHALL, CIVIC CENTRE at which meeting the business set out in items 1 and 2 are proposed to be transacted, and in the COUNCIL CHAMBER CIVIC CENTRE in the afternoon FOLLOWING THE EXTRAORDINARY MEETING at 2:00pm when the business set out in items 3 onwards are proposed to be transacted:-

**1 TO ELECT A MAYOR FOR THE ENSUING YEAR**

**2 TO ELECT A SHERIFF FOR THE ENSUING YEAR**

**3 APOLOGIES**

To receive any apologies.

**4 MINUTES (Pages 1 - 18)**

To authorise the signing of the minutes of the Council Meeting held on 15<sup>th</sup> March 2017, attached.

**5 ANNOUNCEMENTS FROM THE MAYOR**

Matters especially brought forward by the Mayor.

**6 ELECTION OF THE LEADER**

To elect a Leader of the Council for the ensuing year. Following the election the Leader will announce membership of the Cabinet.

**7 ANNUAL REVIEW OF THE CONSTITUTION (Pages 19 - 26)**

Report of the Service Director: Legal & Governance detailing the annual review of the Council's Constitution, attached.

**8 APPOINTMENTS TO COMMITTEES, SUB COMMITTEES AND OTHER BODIES**

**A Appointment of Members**

The Leader to move that, subject to alterations as may from time to time be made by the Council, the necessary Committees, Sub-Committees and other bodies and external organisations be appointed by the Council with the number and allocation of seats to political groups as set out in a schedule to be tabled at the meeting.

## B Appointment of Chair

To appoint the Chair to each of the Committees and Sub-Committees appointed by the Council.

## 9 **CALENDAR OF MEETINGS**

To approve the following dates for meetings of the Council in the 2017/18 Municipal Year:

19<sup>th</sup> July 2017

20<sup>th</sup> September 2017

15<sup>th</sup> November 2017

21<sup>st</sup> February 2018 (Budget)

21<sup>st</sup> March 2018

16<sup>th</sup> May 2018

## 10 **DEPUTATIONS, PETITIONS AND PUBLIC QUESTIONS**

To receive any requests for Deputations, Presentation of Petitions or Public Questions.

## 11 **EXECUTIVE BUSINESS**

To receive a presentation from the Leader of the Council.

## 12 **MOTIONS**

### **(a) Councillor Denness to move:**

Council recognises the dedication and commitment shown by our emergency services in protecting residents, tourists, businesses and our landmarks both locally and throughout the country as the terrorist threat continues.

However, Council is disappointed that at time of an increased terrorism threat and rising pressures on local domestic policing, police forces are continuing to see their budgets reduced.

Council notes that despite a number of invitations the last issued shortly after full Council in March the Hampshire Police and Crime Commissioner, elected in May 2016, has yet to formally meet council leaders and key stakeholders in Southampton to discuss amongst other things this police funding crisis.

Council calls on the next Home Secretary and Chancellor of the Exchequer to reverse the damaging cuts to local policing and ensure that local police forces get the level of funding required.

Council also calls on the Police and Crime Commissioner for Hampshire and the Isle of Wight to respond to the repeated requests to visit the city and listen to the concerns of elected members and others about the diminishing policing service being provided to our citizens and businesses.

**13 QUESTIONS FROM MEMBERS TO THE CHAIRS OF COMMITTEES OR THE MAYOR**

To consider any question of which notice has been given under Council Procedure Rule 11.2.

**14 OVERVIEW AND SCRUTINY: ANNUAL REPORT 2016/17** (Pages 27 - 42)

Report of the Chair of the Overview and Scrutiny Management Committee detailing the Overview and Scrutiny Annual Report 2016/17 in accordance with the Council's Constitution.

**15 OVERVIEW AND SCRUTINY: SUMMARY OF CALL IN ACTIVITY**

To note that there has been no use of the call-in procedure since last reported to Council.

NOTE: There will be prayers by the Mayor's Chaplain John Attenborough in the Mayor's Reception Room at 1.45 pm for Members of the Council and Officers who wish to attend.



Richard Ivory  
Service Director, Legal and Governance